

**MILWICH with FRADSWELL PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on 17<sup>th</sup> April 2019  
Fradswell Village Hall commencing 7.40pm.**

Present

Councillor M Baggaley  
Councillor Dr M Calhaem  
Councillor F Cameron  
Councillor A Elkin Chairman  
Councillor R Hocknell  
Councillor H Walters  
Councillor G Walker

District Councillor Councillor A Harp

Parishioners Ms H Carnall Mr Kelly  
Clerk B A Boughey

**19/001. Apologies** Councillor S Nicholls (*Work*)  
Councillor L Worthington (*Holiday*)

**19/002. Minutes**  
COUNCIL RESOLVED that the Minutes of the Parish Council Meeting of 20<sup>th</sup> March 2019 be signed by the meeting Chairman.

**19/003. Chairman's Announcements**  
19/003.1 Milwich Litter Pick. Comment on those taking part and that Stafford Borough had collected the Litter Bags promptly from the Village Hall.

**19/004. Declarations of Disclosable Pecuniary Interests, Declared Personal Interests and other Personal Interests.** *None declared.*

**19/005. Outstanding Matters**  
19/005.1 Milwich Play Area.  
Transfer of ownership from Stafford Borough Council to the Parish Council.  
No further information from the Borough following placement of adverts.

**19/005. Stafford Borough Council**  
19/005.1 Correspondence  
19/005.1.1 Parish Council Elections 2<sup>nd</sup> May 2019. Notices of Uncontested Election. Milwich. Five Councillors elected which leaves two places for co-option. Councillors M. Baggaley, A Elkin, R Hocknell, S Nicholls, H Walters. Fradswell. Two Councillor elected for the two places. Councillors Dr M Calhaem, F Cameron.  
19/005.1.2 European Elections 23<sup>rd</sup> May. Nomination forms now available.  
19/005.1.3 Mayor's Office. Invitation to Mayor Making Ceremony - For information.

The meeting was adjourned to receive the following report and reconvened thereafter.

19/005.2. Report from District Councillor.  
No report. District Council Elections 2<sup>nd</sup> May. Five candidates nominated for two Milwich Ward Councillors.

**19/006. Staffordshire County Council**

- 19/006.1 New Highway Matters  
 19/006.1.1 Broken Finger Post on the B5027 at the Potmans Lane junction.  
 19/006.1.2 Potholes on the Coton to Summerhill road.
- 19/006.2 Correspondence *None*

The meeting was adjourned to receive the following report and reconvened thereafter.

- 19/006.3 Report from Councillor Parry Not present.  
 Clerk's report of a meeting with Councillor Parry on Highway issues and use of Divisional Highway Programme funding for work in Stone Rural Division. Highlighting in particular drain and grid problems with the possibility of parishes combining to hire a Gully Cleaner.  
 The long term drainage problems - Garshall Green Lane, B5027 at Coton and Fradswell Lane towards Gayton were raised as well as the issue of the Cromer Hill section of Sandon Lane.

**19/007. Brick Kiln Pits**

- 19/007.1 Fishing Closed Season, re-opens for fishing on 16<sup>th</sup> June. No problems reported.

**19/008. Finance**

- 19/008.1 Financial Statement and Bank Account Reconciliation.  
 19/008.2 Staffordshire Parish Councils' Association. Annual Subscription. £199.00 LGA 1972 s143.  
 19/008.3 Clerk's Photocopying April 2018 to March 2019. £51.84 1972 s111  
 19/008.4 Clerk's Postage April 2018 to March 2019. £16.87 LGA 1972 s111  
 19/008.6 End of Year Accounts.  
 19/008.6.1 Financial Accounts Book, Receipts & Payments Statements & Supporting Statement Signed by the Chairman and the Clerk.
- 19/008.6.2 Internal Audit arrangements. Mr C Bulman to undertake the Internal Audit.  
 19/008.6.3 External Auditor requirements  
 Information received from Mazars regarding External Audit requirements.
- 19/008.7 Internal Audit Calendar and Event Diary. Issue 1 28 May 2007.  
 19/008.8 Financial Risk Assessment. Issue 13 April 2017.  
 Updated - increase in LGA 1972 s137 limit to £8.12 for 2019 / 2020  
 19/008.9 Asset Risk Assessment. Issue 4 08 May 2017  
 RESOLVED to adopt the Internal Financial control documents.

**19/009. Planning**

- 19/009.1 Applications returned to Stafford Borough Council - Reply Awaited  
 19/009.1.1 17/27179/FUL Fairfield Stables, Sandon Lane, Milwich.  
 Retention of access / replacement caravan / creation of menage  
 19/009.1.2 19/29834/FUL Grasmere, Church Lane, Fradswell.  
 Four Holiday Log Cabins plus track and water treatment plant  
 19/009.1.3 19/30031/FUL Park Farm, Fradswell. Dairy Parlour.
- 19/009.2 Application Decisions by Stafford Borough Council *None*
- 19/009.3 Applications received by the Parish Council for Consultation *None*
- 19/009.4 Planning Appeals *None*  
 19/009.5 Planning Queries *None*

**19/010. Correspondence**

19/010.1 Staffordshire Parish Councils' Association

19/010.1.1 Weekly Updates by email. Forwarded for information to Member Councillors.

**19/011. Matters Raised by Member Councillors / Clerk**

19/011.1 Stafford Shopper Bus Update. Dates arranged 24<sup>th</sup> April, 22<sup>nd</sup> May & 19<sup>th</sup> June.

19/011.2 Asset Check for report at the Annual Meeting of the Parish Council

Milwich Bus Shelter. Noticeboard at Milwich Village Hall.

Two bench seats at The Allways. Brick Kiln Pits Site.

**19/012 Date of Next Meeting**

Wednesday 15<sup>th</sup> May 2019 at Milwich Village Hall  
Milwich Annual Parish Assembly followed by the  
Annual Meeting of the Parish Council.

The meeting concluded at 8.45pm.

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_