

**MILWICH with FRADSWELL PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on 18<sup>th</sup> April 2018  
Fradswell Village Hall commencing 7.35pm.**

**Following the Fradswell Annual Parish Assembly commencing at 7.30pm**

Present

Councillor M Baggaley  
Councillor A Elkin Chairman  
Councillor R Hocknell  
Councillor G Walker  
Councillor H Walters

Clerk B A Boughey

- 18/001. Apologies** Councillor Dr M Calhaem (*Holiday*)  
Councillor S Nicholls  
18/001.1 Other Apologies District Councillor Councillor A Harp

- 18/002. Minutes**  
COUNCIL RESOLVED that the Minutes of the Parish Council Meeting of 21<sup>st</sup> March 2018 be signed by the meeting Chairman.

- 18/003. Chairman's Announcements** *None*

- 18/004. Declarations of Disclosable Pecuniary Interests, Declared Personal Interests and other Personal Interests.** *None declared.*

- 18/005. Outstanding Matters** *None*

**18/006. Stafford Borough Council**

- 18/006.1 Correspondence  
18/006.1.1 Invitation to the Chairman to attend the Annual Council Meeting and the Mayor Making Ceremony on Saturday 12<sup>th</sup> May. For information.

The meeting was adjourned to receive the following report and reconvened thereafter.

- 18/006.2. Report from District Councillor.  
Not present. No report submitted.

**18/007. Staffordshire County Council**

- 18/007.1 New Highway Matters *None*  
18/007.2 Correspondence  
18/007.2.1 Rights of Way Consultation report received for information.

The meeting was adjourned to receive the following report and reconvened thereafter.

- 18/007.3 Report from Councillor Parry Not present. No report submitted.

- 18/008. Brick Kiln Pits**  
Nothing to report.

**18/009. Finance**

- 18/009.1 Financial Statement and Bank Account Reconciliation.  
 18/009.2 Staffordshire Parish Councils' Association Annual Subscription £199.00 LGA 1972 s143  
 RESOLVED to pay the Annual Subscription.  
 18/009.3.1 Clerk's Photocopying April 2017 to March 2018 £55.61 LGA 1972 s111  
 18/009.3.2 Clerk's Postage April 2017 to March 2018. £ 14.52 LGA 1972 s111  
 RESOLVED to reimburse the Clerk for Photocopying and Postage. Total £70.13  
 18/009.4 End of Year Accounts.  
 18/009.4.1 Signing Financial Accounts Book, Receipts & Payments Statement & Supporting Statement  
 RESOLVED that the Chairman signs the documents.  
 18/009.5 Presentation of Asset Register and Income & Expenditure Estimate.  
 18/009.6 Updated Accident Risk and Financial Risk Assessments presented.  
 18/009.7 Internal Audit arrangements  
 Mr C Bulman to undertake the audit before the May meeting.  
 18/009.8 External Audit arrangements and requirements. Mazars LLP Seminar  
 Report from the Clerk  
 18/009.9 BHIB Insurance Brokers - Aviva Insurance - Renewal of Policy Letter. Details to follow.  
 18/009.10 VAT Reclaim. Change in method of reclaiming VAT. Now to be completed on-line.

**18/010. Planning**

- 18/010.1 Applications returned to Stafford Borough Council - Reply Awaited  
 18/010.1.1 17/27179/FUL Fairfield House, Sandon Lane, Milwich.  
 Retention of access / replacement caravan / creation of menage  
 18/010.1.2 18/27966/FUL Woodhouse Farm, Fradswell.  
 Two storey rear extension and Change of Use of land at the rear.  
 18/010.2 Application Decisions by Stafford Borough Council *None*  
 18/010.3 Applications received by the Parish Council for Consultation  
 18/010.3.1 18/28345/HOU Greensnips, Summerhill. Sunroom extension.  
 RESOLVED to raise no objections to the application.  
 18/010.4 Planning Appeals *None*  
 18/010.5 Planning Queries  
 18/010.5.1 The Stables, Four Lanes End, Garshall Green. Ongoing enquiries by the Borough.

**18/011. Correspondence**

- 18/011.1 Community Council of Staffordshire  
 Announcement of merger with Support Staffordshire. Subscription deferred until completed.  
 18/011.2 Staffordshire Parish Councils' Association  
 18/011.2.1 Weekly Updates by email. Forwarded for information to Member Councillors.

**18/012 Matters Raised by Member Councillors / Clerk**

- 18/012.1 Community Transport shopper link to Stafford. Proposal supported. Advertise in Compass  
 18/012.2 Litter picking discussion. No set dates - individual groups covering specific areas.  
 18/012.3 Fradswell Footpath query received. To be investigated.

- 18/013 Date of Next Meeting** Wednesday 16<sup>th</sup> May 2018 at Milwich Village Hall  
 Annual Meeting of the Parish Council, following the Annual Milwich Assembly which commences at 7.30pm.  
 The meeting concluded at 8.30pm.

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_