

MILWICH with FRADSWELL PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on 19th May 2010

Fradswell Village Hall Commencing 7.35pm

Present

Councillor A Elkin
 Councillor J Davis
 Councillor R Hocknell
 Councillor M Ingram Chairman

District Councillor W D Davis

Parishioners P Horton
 Clerk B A Boughey

Minute Prefix 10.05

- 1. Apologies**
- | | | |
|------------|--------------|--------------------------|
| Councillor | Dr M Calhaem | <i>Holiday</i> |
| Councillor | R Devall | <i>Work</i> |
| Councillor | Nicholls | <i>Work</i> |
| Councillor | R Wearing | <i>Family Commitment</i> |
| Councillor | R Webb | <i>Holiday</i> |
- 1.1 Absent *None*

2. Election of Chairman

Nominations	Proposer	Secunder
Councillor Ingram	Councillor Elkin	Councillor Davis

No other nominations, Councillor Ingram duly elected unanimously to continue as Chairman.

2.1 Councillor Ingram signed the Chairman's Declaration of Acceptance of Office form.

3. Election of Vice Chairman

Nominations	Proposer	Secunder
Councillor Wearing	Councillor Elkin	Councillor Davis

No other nominations, Councillor Wearing was therefore duly elected as Vice Chairman.

4 Confirmation of Adoption of Standing Orders

RESOLVED to adopt the current Standing Orders without change pending customising the 2010 revised Model Standing Orders.

5 Confirmation of Adoption of Risk Assessment 2010 & Audit Calender / Event Diary

RESOLVED to adopt Risk Assessment, Issue 7, with the update of the LGA 1972 s137 spending limit of £6.15.

RESOLVED to adopt Audit Calendar and Event Diary without change.

6 Confirmation of Dates, Times, Venue of Ordinary Parish Council Meetings 2010 / 2011

RESOLVED to continue monthly meetings on the third Wednesday, as schedule.

7. Minutes

COUNCIL RESOLVED that the Minutes of the Parish Council Meeting of 17th March and 21st April 2010 be signed by the meeting Chairman.

- 7.1 Chairman's Announcements *None*
- 7.2 Declarations of Personal and Prejudicial Interest. *None at this stage.*

8. Outstanding Matters

- 8.1 Fradswell Old Rectory Obstructions placed in the Highway / Right of Way
 - 8.1.1 Clerk's Report. Issue still being considered by the County Council
- 8.2 Parish Forum on Rural Exception Housing - Report
 - 8.2.1 Councillor Devall not present.
- 8.3 Compass Magazine Accounts
 - 8.3.1 Clerk's Report. Accounts not available for general publication. Contact R S Hodson to view and discuss any queries relating to Compass.

9. Stafford Borough Council

- 9.1 Correspondence *None*

The meeting was adjourned to receive the following report and then convened thereafter.

- 9.2 Report from Councillor Davis. Issues raised included the following :-
 - 9.2.1 LDF On hold due to probable scrapping of the Regional Spatial Strategy. Meeting to be arranged with the newly elected MP for Stafford.
 - 9.2.2 Question from Councillor J Davis regarding damage to Pre-School equipment and graffiti on Milwich Village Hall site.
 - 9.2.2.1 Councillor W D Davis to involve Community Policing.
 - 9.2.3 Question and discussion regarding damage to the Bus Shelter seat, state of other Parish Council assets, namely two bench seats, and the whereabouts of the Borough Play Area seat.
 - 9.2.3.1 Councillor Davis suggested that the Borough Play Area Co-ordinator (Sally McDonald) could be invited to a Parish Council meeting.

10. Staffordshire County Council

- 10.1 New Highway Matters *None*
- 10.2 Correspondence *None*

The meeting was adjourned to receive the following report and then convened thereafter.

- 10.3 Report from Councillor Parry *Not present*

11. Brick Kiln Pits

- 11.1 Clerk's Report Closed season for fishing until June 16th. Confirmation required from IWSAA that they intend to continue with the fishing arrangements.

12. Finance

- 12.1 Financial Statement and Bank Account Reconciliation
 - 12.1.1 Clerk's Report Summary of current financial standing presented including Bank Reconciliation information. Copy circulated to all member councillors.
- 12.2 RESOLVED that the Internal Audit is effective and that the controlling documents (Risk Assessment & Financial Calendar / Event Diary) are proportionate and appropriate for the Internal Audit process.

13. Planning

13.1 Applications returned to Stafford Borough Council - Reply Awaited

13.1.1 09/11859/FUL Land at Stone Heath Replacement dwelling at Stone Heath Farm

13.1.2 09/12551/FUL Woodhouse Farm Fradswell Relocation of Gateway for Conversion.

13.1.3 10/13323/FUL Ivy Cottage Garshall Green Unused Chapel to Dwelling Conversion.

13.2 Application Decisions by Stafford Borough Council *None*

13.3 Applications received by the Parish Council for Consultation

13.3.1 10/13610/FUL Grasmere Church Lane Fradswell Oak framed Double Garage
RESOLVED to approve the application.

13.3.2 10/13663/FUL Castle Farm Garshall Green New Agricultural Building
RESOLVED to approve the application.

13.4 Planning Queries *None*

14. Correspondence

14.1 Community Council of Staffordshire *None*

14.2 Staffordshire Parish Councils' Association

14.2.1 Training programme updates

14.3 Milwich Action Committee

The meeting was adjourned to receive the following report and then convened thereafter.

In the absence of Councillor Wearing an update on the Milwich Parish Plan was given by Philip Horton.

The current issue of the Plan, Draft 2 11th May 2010 was circulated to Member Councillors prior to the meeting. The first draft being modified following a joint meeting between MAC and the Parish Council that was held on 5th May 2010.

Following the presentation and discussion the Parish Council Meeting was reconvened.

RESOLVED to adopt the following issue of the Parish Plan - Draft 2 11th May 2010.

14.4 Staffordshire and Stoke on Trent Archive Service Periodical "Time to Time" received for information.

15 Date of Next Meeting Wednesday 16th June 2010 at Green Lea School

The meeting concluded at 9.30pm

Signed _____ Chairman

Date _____